

Policy Last Reviewed Wednesday, June 26, 2003

APICS-Chicago knows that you care how information about you is used, and we appreciate your trust that we will do so carefully and sensibly. This notice describes our privacy policy. By visiting apics-chicago.org, you are accepting the practices described in this Privacy Notice.

What personal information about customers does apics-chicago.org gather?

The information we learn from customers helps us personalize and continually improve your on-line experience at apics-chicago.org. Here are the types of information we gather.

Information You Give Us: We receive and store most of the information you enter on our Web site or give us in any other way. We use the information that you provide for such purposes as responding to your requests, customizing future on-line needs, improving our services, and communicating with you. We do not store credit card numbers or expiration dates for the credit card on apics-chicago.org. (See more about SecurePay.com below)

Automatic Information: If you are a member of APICS, we get a majority of your information from APICS Society on a monthly basis and it is loaded to our web site database records. We do not have access to your Social Security Number even though you may have provided it to APICS when you became a member. We receive and store certain types of information whenever you interact with us. For example, like many Web sites, we use "cookies," and we obtain certain types of information when your Web browser accesses apics-chicago.org. We do this to make your registration for events and programs easier and user-friendlier.

E-mail Communications: If you provide us an email address, we will periodically send you information about upcoming chapter events. You can stop these email notification at anytime by updating My Profile on this web site.

What About Cookies?

Cookies are alphanumeric identifiers that we transfer to your computer's hard drive through your Web browser to enable our systems to recognize you and your browser and to provide features such as streamlined registration for events. The Help portion of the toolbar on most browsers will tell you how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie, or how to disable cookies altogether. However, cookies allow you to take full advantage of some of apics-chicago.org's coolest features, and we recommend that you leave them turned on. Cookies are not required to use apics-chicago.org to register for events.

Does apics-chicago.org Share the Information It Receives?

Information about our customers is an important part of our business, and we do not sell it to others.

How Secure Is SecurePay.com, the apics-chicago.org Credit Card Gateway?

We work to protect the security of your information during transmission by using Secure Sockets Layer (SSL) software, which encrypts information you input. You are required to enter your credit card number and expiration each time you pay since we do not store this information on apics-chicago.org. Of course, we transmit the entire credit card number to SecurePay.com during order processing.

Which Information Can I Access?

[Apics-chicago.org](http://apics-chicago.org) gives you access to a limited range of information about your profile and the events you have attended. This information can be accessed via "My Profile" on the home page.